

School of Accounting and Commercial Law

COML 203 LEGAL ENVIRONMENT OF BUSINESS

Trimester One 2012

COURSE OUTLINE

Names and Contact Details

<i>Course Coordinator & Lecturer:</i>	Yvonne van Roy Email: Yvonne.vanRoy@vuw.ac.nz Office hours: Monday 11:00-1:00pm	RH605	463-6762
<i>Lecturer:</i>	Palitha de Silva Email: Palitha.desilva@vuw.ac.nz Office hours: TBA	RH611	463-6960
<i>Lecturer:</i>	Amanda Reilly Email: Amanda.Reilly@vuw.ac.nz Office hours: TBA	RH720	463-6958
<i>Course Administrator:</i>	Rebekah Sage Email: Rebekah.Sage@vuw.ac.nz (Office hours: Monday-Friday 8.30am-5pm) Office is closed: 10.30-10.45am and 3.30-3.45pm.)	RH708	463-7465

If you have difficulties with the lecture material, please do not hesitate to contact the lecturer responsible for that part of the course. All difficulties relating to the tutorial programme should be referred to your tutor. General administrative queries should be referred to Rebekah Sage, Room RH708.

Trimester Dates

Teaching Period: Monday 5 March – Friday 8 June

Study Period: Monday 11 June – Thursday 14 June

Examination Period: Friday 15 June – Wednesday 4 July (inclusive)

Class Times and Room Numbers

Monday & Tuesday 11.30-12.20

LT1, Rutherford House, Pipitea Campus

OVERFLOW ROOM

Monday & Tuesday 11.30-12.20

LT2, Government Buildings, Pipitea Campus

Withdrawal from Course

1. Your fees will be refunded if you withdraw from this course on or before **Friday 16 March 2012**.
2. The standard last date for withdrawal from this course is **Friday 18 May**. After this date, students forced to withdraw by circumstances beyond their control must apply for permission on an '*Application for Associate Dean's Permission to Withdraw Late*' including supporting documentation

The application form is available from either of the Faculty's Student Customer Service Desks.

Course Content

The topics covered are listed on the following lecture schedule. A reading list and detailed lecture outlines will be provided by the lecturers who are responsible for each topic.

Course Learning Objectives

Students passing this course should be able to:

1. Analyse the functions of the New Zealand legal system.
2. Analyse legal issues and use this analysis to provide potential solutions to legal problems.
3. Analyse legislation.
4. Describe relationships within and between the branches of the New Zealand Government.

Course Delivery

Tutorial Sessions:

Tutorial signup will be via S-cubed, COML 203 and should be done during the second week of trimester. The instructions for signing up are attached as page 7 of this Course Outline and will also be posted on the Announcement section of COML 203 on Blackboard. The completed tutorial list will be posted on Blackboard.

Each tutorial will meet weekly, starting in the fourth week of the course. The tutorial programme contains a number of topics, which are related to, and approximately in sequence with the lecture programme. These topics will be assigned to students who will be expected to deal with them orally for about five minutes, to be ready to lead any tutorial discussion that may arise and to present a written answer to their assigned question. Each student can expect to be asked to present an answer on a topic at approximately fortnightly intervals. The programme is flexible and your tutor may depart from it in some cases.

Expected Workload

It is expected that students' workload in this course will be, on average, 15 hours a week – total 150 hours. Students' workload will be made up as follows: Lectures 24 hours, background reading lectures 42 hours, tutorial contact, prep and assignments 34 hours, review of material for test and examination 50 hours.

Recommended Readings

Eagles et al, Law in Business and Government, Palatine 4ed 2006.

Lecture Schedule

Week	Date	Lecturer	Lecture Coverage	Tutorials
1	5 March	PDS	Introduction: what is law?	
	6 March	PDS	Law as a Compromise Between Competing Interests	
2	12 March	PDS	Legislative Process	
	13 March	PDS	Statutory Interpretation	
3	19 March	PDS	NZ's Courts Structure	Tutorial 1
	20 March	PDS	Judicial Precedent	
4	26 March	PDS	Civil Legal Obligations: Statute, Equity, Contract, Negligence	Tutorial 2
	27 March	PDS	Statutory & Fiduciary Obligations	
5	2 April	PDS	Contractual Obligations: The Phenomena of Agreement	No Tutorial
	3 April	PDS	The Phenomena of Agreement	
Mid – Trimester break: 6 – 22 April				
6	23 April	PDS	Contractual Obligations (cont)	Tutorial 3
	24 April	-	MID TRIMESTER TEST	
7	30 April	AR	Torts, Negligence and ACC	Tutorial 4
	1 May	AR		
8	7 May	AR	Torts, Negligence and ACC	Tutorial 5
	8 May	AR		
9	14 May	AR	Torts Negligence and ACC	Tutorial 6
	15 May	AR		
10	21 May	AR	Nature of property, real, personal including	Tutorial 7
	22 May	AR	intellectual property	
11	28 May	AR	Nature of property, real, personal including	Tutorial 8
	29 May	AR	intellectual property	
12	4 June	-	Queen's Birthday (Holiday)	No Tutorial
	5 June	AR	Nature of property, real, personal including intellectual property	

Assessment Requirements

To decide who will qualify for a pass in this subject at the end of the course, students' work will be assessed both during the trimester and by way of an examination.

In detail the criteria of assessment and their respective values are:

Assignment (3 April at 2:00pm)	20%
Test (24 April)	20%
Examination (Two hours)	60%
Total	100%

Note: assignments are to be placed in boxes labelled "COML 203" on the Mezzanine floor of Rutherford House.

Grades are awarded as follows:

A+	85% and over	
A	80-84%	
A-	75-79%	
B+	70-74%	
B	65-69%	
B-	60-64%	
C+	55-59%	
<u>C</u>	<u>50-54%</u>	
D	40-49%	} Fail
E	Below 40%	}

Your assessed work may also be used for quality assurance purposes, such as to assess the level of achievement of learning objectives as required for accreditation and audit purposes. The findings may be used to inform changes aimed at improving the quality of FCA programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.

Quality Assurance Note

Your assessed work may also be used for quality assurance purposes, such as to assess the level of achievement of learning objectives as required for accreditation and audit purposes. The findings may be used to inform changes aimed at improving the quality of FCA programmes. All material used for such processes will be treated as confidential, and the outcome will not affect your grade for the course.

Examinations

Students who enrol in courses with examinations are obliged to attend an examination at the University at any time during the formal examination period.

The final examination for this course will be scheduled at some time during the period from Monday 11 June – Wednesday 4 July (inclusive).

Penalties

No student will be credited with a pass if s/he does not get at least 40% in the final examination, irrespective of in-trimester percentage. Also, please note the penalties for lateness included in the instructions for your Assignment.

Mandatory Course Requirements

Students must attend five out of eight tutorials, complete the assignment and sit the test and final examination.

Class Representative

A class representative will be elected in the first class, and that person's name and contact details made available to VUWSA, the Course Coordinator and the class. The class representative provides a communication channel to liaise with the Course Coordinator on behalf of students.

Communication of Additional Information

Notices concerning COML 203 will be posted on Blackboard.

Use of Turnitin

Student work provided for assessment in this course may be checked for academic integrity by the electronic search engine <http://www.turnitin.com>. Turnitin is an on-line plagiarism prevention tool which compares submitted work with a very large database of existing material. At the discretion of the Head of School, handwritten work may be copy-typed by the School and subject to checking by Turnitin. Turnitin will retain a copy of submitted materials on behalf of the University for detection of future plagiarism, but access to the full text of submissions will not be made available to any other party.

For the following important information follow the links provided:

Academic Integrity and Plagiarism

<http://www.victoria.ac.nz/home/study/plagiarism.aspx>

General University Policies and Statutes

Find key dates, explanations of grades and other useful information at

www.victoria.ac.nz/home/study

Find out about academic progress and restricted enrolment at

<http://www.victoria.ac.nz/home/study/academic-progress.aspx>

The University's statutes and policies are available at www.victoria.ac.nz/home/about/policy,

except qualification statutes, which are available via the Calendar webpage at

<http://www.victoria.ac.nz/home/study/calendar.aspx> (See Section C).

Further information about the University's academic processes can be found on the website of the Assistant Vice-Chancellor (Academic) at

www.victoria.ac.nz/home/about_victoria/avcacademic/default.aspx

AVC (Academic) Website: information including: Conduct, Academic Grievances, Students with Impairments, Student Support

http://www.victoria.ac.nz/home/about_victoria/avcacademic/Publications.aspx

Faculty of Commerce and Administration Offices

<http://www.victoria.ac.nz/fca/studenthelp/>

Te Putahi Atawhai

Maori and Pacific Mentoring Programme

<http://www.victoria.ac.nz/tpa/>

Detailed Tutorial Signup Instructions

1. Go to the signup website at: <https://signups.victoria.ac.nz>
2. Enter your SCS username and password to login the system.
3. The “Signup Home” page opens. It displays all courses you are enrolled for and that use the S-Cubed Tutorial & Workshop Signup system. Click on the course you wish to sign up for.
4. The selected course page opens. It will show the course contact and brief details of the signup instructions. A “key” is provided at the bottom that explains all buttons and what they do.
5. The schedule of tutorials includes the day/time, location, maximum group size, and spaces left in the tutorial sessions.
6. If there are spaces left in a particular session, you will see the “ENROL” button next to it. You can click this button to enrol yourself into that tutorial session.
7. If there are NO more spaces left in a particular session, you will see the “JOIN WAITLIST” button, if available. You can click this button to join the waitlist for that tutorial session. Please note that you will be removed from any other waitlist you may have joined earlier. If somebody withdraws from this session, you will automatically be moved up the waitlist or enrolled into the session. In this case you are enrolled in the session; an email will be sent to you if you are enrolled into the session from a waitlist.
8. You can only “JOIN WAITLIST” if you have already enrolled in one of the other available sessions. In other words, “ENROL” in one session and then you can choose to join the waitlist for another preferred session.
9. You can choose to “WITHDRAW” from a session you have already enrolled for. You can also choose to “CANCEL WAITLIST” to remove yourself from a particular waitlist.
10. A “FULL” button indicates all seats and waitlist are full for that tutorial session. You must choose another session.
11. More details on the various buttons are available in the “Key” section at the bottom of the signup page.
12. You should “ENROL” in only ONE tutorial session and may “JOIN WAITLIST” for only ONE other tutorial session.
13. You can login and signup (or change your signup) anytime before the **closing date of the tutorial signup. You will NOT be able to sign up or change your choice after the tutorial signups have closed.**
14. You can view/confirm details of the sessions you are enrolled and waitlisted for, such as day/time and location by clicking on “My Signups” on the left hand menu.
15. Click on “Support” on the left hand menu if you are having problems.

This online signup system is available around the clock over the internet. Any requests after this date will need to be manually handled by the course administrator. You will need to submit a written application stating the reason why you were not able to sign up on time using the online system, along with other relevant documentation such as medical certificate etc.

Finally, **you must always attend the tutorial sessions that you have signed up for.** If you attend a different session, your attendance may not be recorded.