FILL IN THIS FORM IF YOU ARE ENROLLING IN A:

- Master’s programme
- Postgraduate certificate or diploma
- Post-experience certificate or diploma

All postgraduate applicants, except those applying for a PhD programme, can apply online at www.victoria.ac.nz/enrol

PhD applicants may apply online at www.victoria.ac.nz/pg

Questions about the PhD should be emailed to pg-research@vuw.ac.nz

International postgraduate students enrolling for the first time should contact Victoria International. Phone +64-4-463 5350 or email victoria-international@vuw.ac.nz

STUDENT TYPE

Tick one box below and follow the icon through the application.

- F  First year: This will be my first enrolment at a New Zealand university in a degree.
- R  Returning: My most recent university enrolment was at Victoria. In what year? ———
- T  Transferring: My most recent university enrolment was at another New Zealand university.

Have you ever applied to enrol at Victoria before?

- Yes  In what year? ———  No

What is your Victoria Student ID number (if known)?

Full name as shown on your passport or birth certificate

ENROLMENT APPLICATION DUE DATES FOR ALL 2018 TRIMESTERS

+ International students making a first-year application for March 2018 intake  1 December 2017
+ Limited-entry programmes and limited-entry courses, if you are not a school leaver  1 December 2017
+ All other applicants, programmes and courses  20 January 2018
+ Documentation  20 January 2018

The University has a primary enrolment period for 2018. This means to study any course or programme taught in any of the three trimesters, you will need to submit your application by the dates indicated above.

Please check www.victoria.ac.nz/dates for specific closing dates for qualifications.
2.2 Course selection
Enter in the table below the details for all the courses you wish to study in the 2018 academic year.
Refer to the course finder at [www.victoria.ac.nz/courses](http://www.victoria.ac.nz/courses) for the subject codes, course numbers, trimester and stream/campus.
To help you complete this section, we have filled in a sample course for you.

<table>
<thead>
<tr>
<th>Course reference number (CRN)</th>
<th>Subject code</th>
<th>Course number</th>
<th>Trimester</th>
<th>Stream, campus</th>
<th>STATUS</th>
<th>APPROVAL SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 7 2 0 4 E D U C 5 0 3 1/3</td>
<td>Kelburn</td>
<td>Sample only</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You must have a current student ID card. The card serves as your library card, ID card and access card (for computer labs, etc). Attach a passport-sized photo now OR email your photo with your full name, date of birth and student ID number to enrolment-enquiries@vuw.ac.nz to avoid waiting in long queues at peak times. If required, returning students can collect an update sticker from their Faculty Student and Academic Services Office. Your ID card must be collected from the Enrolment Office and will not be issued unless you are fully enrolled and your fee payments are up to date or a Student Loan application has been confirmed.

Tick one box that applies to you.
- First year at Victoria—no charge
- Returning (lost/damaged cards)—fee to be paid at Student Payments prior to collection of card

Student ID number (If known) | Date of birth
---|---

Full name

You must staple a photo here.
Write your full name on the back of the photo.
Photos will not be returned.
The following courses and programmes of study require additional forms to be completed. The forms can be obtained:

+ online at [www.victoria.ac.nz/masters](http://www.victoria.ac.nz/masters) for the Application for Master's Degree by Thesis or with a Thesis Component form.

+ by phoning 0800 VICTORIA (842 867) and stating which programmes and courses you plan to apply for.

For courses and programmes, go to [www.victoria.ac.nz/postgrad](http://www.victoria.ac.nz/postgrad)

Certified documentation is essential for first year and transferring students (see section 21).

Tick one box below.
- New Zealand citizen
- Australian citizen
- New Zealand residency
- Australian residency
- Refugee status
- Diplomatic passport
- Study permit
- Other citizenship

Enter below the country for which you hold citizenship.

Tick up to three relevant boxes below.
- New Zealand European/Pākehā
- New Zealand Māori

Specify up to three iwi/hapū

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick one box below.
- New Zealand citizen
- Australian citizen
- New Zealand residency
- Australian residency
- Refugee status
- Diplomatic passport
- Study permit
- Other citizenship

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other

Enter below the country for which you hold citizenship.

Tick up to three ethnic groups below.
- African
- Australian
- British/Irish
- Cambodian
- Chinese
- Cook Island Māori
- Dutch
- Fijian
- Filipino
- German
- Greek
- Indian
- Italian
- Japanese
- Korean
- Latin American
- Middle Eastern
- Niuean
- Polish
- Samoan
- South Slav
- Sri Lankan
- Tokelauan
- Tongan
- Vietnamese
- Other Asian
- Other European
- Other Pacific peoples
- Other Southeast Asian
- Other
If you are a returning student, please go to section 15.

Select only one admission type from the following options.

Certified documentation is essential, see section 21.

a) Qualification Assessment Above Entrance Level
   This includes any tertiary-level study at another institution.

b) Special Admission
   This option is for New Zealand and Australian citizens, permanent residents and diplomatic passport holders who are over 20 years of age and do not hold a university entrance qualification.

13.1 Are you Deaf and/or do you identify as having a disability, impairment, injury or medical condition?
- Yes > complete the Students with a Disability form and return with your Enrolment Application
- No

14 ADMISSION DETAILS

If you are a returning student, please go to section 15. Select only one admission type from the following options. Certified documentation is essential, see section 21.

a) Qualification Assessment Above Entrance Level
   This includes any tertiary-level study at another institution.

b) Special Admission
   This option is for New Zealand and Australian citizens, permanent residents and diplomatic passport holders who are over 20 years of age and do not hold a university entrance qualification.

15 NON-VICTORIA TERTIARY STUDY

+ If you are a returning student, complete this section only if you have studied at another tertiary institution since your last Victoria enrolment. Otherwise, go to section 16.
+ List all previous tertiary study in New Zealand and overseas, excluding any Victoria study.
+ Certified documentation is essential (see section 21).
16.1 What was your main activity or occupation in New Zealand at 1 October? If you were not living in New Zealand, tick ‘Overseas’.
- House-person or retired
- Non-employed or other beneficiary (excluding retired)
- Overseas (irrespective of occupation)
- Polytechnic student
- Private training establishment student
- Secondary school student
- Self-employed
- University student
- Wage or salary worker
- Wānanga student
- Other

16.2 Where did you live during the past 12 months?
- I was living at a New Zealand address (please enter the postcode for where you were living):
- I was living overseas

17.1 When was your last year at secondary school?

17.2 Was it a New Zealand secondary school?
- Yes > Please continue to question 17.3
- No > Please go to question 17.4

17.3 Name of last New Zealand secondary school attended.

17.4 What is the highest qualification you hold from a secondary school?
- 14 or more credits at any level
- NCEA Level 1 or School Certificate
- NCEA Level 2 or 6th Form Certificate
- NCEA Level 3 or Bursary or Scholarship
- No formal secondary qualification
- Overseas qualification, eg. Cambridge International Examinations (CIE) or International Baccalaureate (IB)
- University Entrance
- Other

18.1 What type of residence will you be living in while studying?
- Boarding in a private home
- Flatting
- Hall of residence
- Living at home with family
- Own home
- Other > Please specify

18.2 What were the three most useful sources of information about studying at Victoria? (Enter a rank of 1, 2 or 3, where rank 1 is the most important)
- Attending a careers expo or information evening
- Friends and family
- Information in the workplace
- Victoria University website
- Victoria University liaison officers
- Victoria University publication, brochure or booklet
- Other > Please specify

18.3 What were the three most important reasons for choosing to study at Victoria? (Enter a rank of 1, 2 or 3, where rank 1 is the most important)
- Availability and standard of accommodation available
- Campus and social life of Victoria
- Experience at Study at Victoria Open Day
- It has the best reputation
- It is a recommendation or requirement for my work
- It is close to where I live and/or work and/or my family
- It offers the best option for the course I want to do
- It offers the only option for the course I want to do
- Student facilities, ie. library, computer labs, recreation centre
- Student support services, ie. careers advice, learning support
- The cost of courses and fees
- The lifestyle and opportunities of living in Wellington city
- Other > Please specify

18.4 Do any of your parents have a university qualification?
- Yes
- No
- Not sure

18.5 Are you from a refugee background?
- Yes
- No
- Not sure

You must have a current or valid visa at the time of re-enrolment. If you do not, please contact Victoria International as soon as possible.

Under the Code of Practice, all international students must have appropriate medical and travel insurance. See www.victoria.ac.nz/international

Do you want to buy the Victoria-approved insurance policy (approximately NZ$600) for the 2018 academic year?
- Yes
- No

Yes > By ticking this box you will automatically be covered by Victoria-approved insurance and your student ID will become your policy number. There is no need to sign a form. You can pay for the Victoria-approved insurance when you pay your tuition fees.

No > You must purchase a policy that meets the Code standards before you can enrol. Attach a certified copy of your insurance certificate (in English) to this application form. Ensure that you note your full name and Victoria student ID number on every page. For further details see www.victoria.ac.nz/international

Note: Many policies do not meet the Code standards, so it is vital that you check with Victoria International before purchasing a policy. You will not be able to enrol if you purchase an insurance policy that does not meet the Code standards.
1) The information set out in this application and supporting documents is true and complete to the best of my knowledge. I understand that if I withhold information or provide false or misleading information my enrolment may be declined or terminated.

2) I understand that I will not be admitted into the course or programme for which I have applied:
   a) unless my application complies with the Admission and Enrolment Statute and relevant Qualification and Degree Statutes; and
   b) until any conditions advised by the University have been satisfied.

3) I agree that upon acceptance of an offer of study or place in any course or programme:
   a) I will become bound by and will comply with all University statutes, policies, and procedures to be found online at www.victoria.ac.nz/policy. I specifically acknowledge my obligations under the Student Conduct Statute and the Acceptable Use of Information Systems Statute; and.
   b) I will become liable for fees and levies as advised by the University. Information on withdrawals and refunds can be found at www.victoria.ac.nz/withdrawals

4) I understand and accept that, once my University email address is active, it will become the University’s primary means of communicating with me and that email communication to that address will amount to written notice to me. I undertake to check my University email address on a regular basis.

5) I understand that the University may amend course and programme offerings, fees, levies, statutes, policies and procedures without notice.

6) I understand that the University will not be liable to me for any loss, damage, or cost of any kind that I may suffer or incur as a result of my enrolment, study or activities at Victoria University.

7) I understand that the University will collect, store, use and disclose personal information about me in the course of conducting its proper business and that a unique identifier will be assigned to me to facilitate this. I have read and understand how such information will be managed and disclosed in accordance with the Privacy Act 1993, and as outlined on the University website (www.victoria.ac.nz/privacy). I acknowledge that I have the right to access and seek correction of personal information about me.

DOCTORAL STUDENTS ONLY
• I give permission to have my expression of research interest statement and writing sample analysed by plagiarism detection systems operated and/or licensed by the University.
• I understand that meeting the minimum entry criteria does not guarantee me a place at the University, and if my application is declined, the University may not be required to provide reasons.
• I understand that my name and details of any scholarships that I may be awarded may be published.

INTERNATIONAL STUDENTS ONLY
• I understand that I must meet the requirements of Immigration New Zealand to study in New Zealand.
• I authorise Immigration New Zealand and the Ministry of Business, Innovation and Employment to provide the University with any personal details regarding my immigration status, including any information that I have submitted to Immigration New Zealand in the course of any visa or permit application.
• I understand that the University may supply personal information to Immigration New Zealand and the Ministry of Business, Innovation and Employment where the University considers the information relevant to my immigration status.
• I understand that I must notify the University of any change in my contact details, accommodation type, residential address or immigration status.
• I authorise the University to forward to their preferred insurance provider, and their insurance broker, personal details that are relevant to my insurance cover, including my name, date of birth, gender, student ID number, enrolment status and type, date of cover and amount paid. Further information about the preferred University travel and health insurance option for international students, the cover and rates, can be found on the Victoria International website.

I am aware of the tuition and living costs associated with studying in the course or programme and I am able to meet all expenses (including medical expenses) for the duration of my study. I understand that if I am unable to meet these costs, the University and the New Zealand Government will not be expected to help me.

Sign here

Date

Day
Month
Year

THE ENROLMENT OFFICE
Level 1, Hunter Building
Victoria University of Wellington
PO Box 600
Wellington 6140
New Zealand

YOU CAN GO ONLINE AND ENROL
www.victoria.ac.nz/enrol