

Application for Digital Graduation Certificate

This application form is for requesting a digital graduation certificate only. Please use the Application for a Replacement Graduation Certificate form if you require a hard copy replacement of your original certificate.

Personal Information

Full legal name:

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Name at time of study (if different):

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Student ID
(if unknown, provide date of birth):

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Phone number (including area code):

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Postal address:

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Email address*:

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*An email address must be provided to receive a certified digital qualification certificate issued through the My eQuals portal. This will be used to update your student record.

Qualification Information

	Qualification 1	Qualification 2	Qualification 3
Qualification(s) required:			
Major(s):			
Class of Honours, Merit or Distinction (if applicable):			
Year awarded:			

Confirmation of Request

I confirm that I am requesting access to my own academic records and that the details I have provided on this form are true and correct.

I understand that the information I provide is being collected for the purposes described in, and will be used in accordance with, the University's Privacy Notice (available at www.victoria.ac.nz/privacy).

I do not want my contact details updated on the Victoria University of Wellington alumni database

Signature:

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Date:

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Please return form to the Graduation Office (HU319, Hunter building), Victoria University of Wellington, PO Box 600, Wellington 6012 or email graduation@vuw.ac.nz