

VICTORIA UNIVERSITY OF WELLINGTON
Te Whare Wānanga o te Ūpoko o te Ika a Māui



INTERNATIONAL INSTITUTE OF
MODERN LETTERS
Te Pūtahi Tuhi Auaha o te Ao

UNDERGRADUATE CREATIVE WRITING WORKSHOPS

Particular workshops are run at certain times of the year. Please check the course timetable before applying: <http://www.victoria.ac.nz/modernletters/courses/default.aspx>

CREW 253	Poetry
CREW 254	Short Fiction
CREW 255	Children's Writing Workshop
CREW 256	Not offered in 2012
CREW 257	Creative Nonfiction
CREW 258	Iowa workshop (prose)
CREW 259	Iowa workshop (poetry)
CREW 351	Masterclass
CREW 352	Not offered in 2012

SUBMISSION REQUIREMENTS : (this material must accompany your application)

- A five to ten page writing sample (1½ or double-spaced). This may be one piece or a range of shorter pieces but should be appropriate to the workshop you are applying for. This writing sample will be critical in the selection process.
- A cover letter or statement in support of your application. This should outline any previous writing experience and your future aspirations. If necessary, it may also provide context for the writing sample you have submitted. Please keep this *brief* (no more than one page) and *relevant*.

Please note: If you are submitting your application on paper, enclose **copies only** of your application materials, as these will not be returned.

COURSE ENQUIRIES: IIML, Victoria University of Wellington, P O Box 600, Wellington, New Zealand
Location on campus: Glenn Schaeffer House, 16 Waiteata Road (next to the Rec Centre)

Tel (04) 463 6854 Fax (04) 463 6865 Email modernletters@vuw.ac.nz
Website <http://www.victoria.ac.nz/modernletters>

CREW ENROLMENT ENQUIRIES: 0800 VICTORIA (842 867) option 1 and ask for Rosemary Hanna on extension 5013. You can also contact Rosemary directly on (04) 463 5013 / rosemary.hanna@vuw.ac.nz.

HOW to APPLY

All applications for our limited entry workshops go through a selection process, with applicants notified of the outcome by the dates listed below. If you are not currently a student at Victoria you will also need to enrol. International applications for admission must be made on paper through Victoria International: victoria.international@vuw.ac.nz. We recommend that prospective applicants visit the 'How to Apply' and 'Undergraduate Courses' pages of our website: <http://www.victoria.ac.nz/modernletters>.

If you are currently enrolled at Victoria:

1. Download a 'Direct Application' form from the How to Apply page of our website: <http://www.victoria.ac.nz/modernletters/> (see the Information About panel on the right of the page) or contact our Administration office to have a copy sent to you.
2. Submit the completed form and your application material directly to the IIML by post, email or in person. Do not submit applications via Victoria Enrolments.
3. If you are accepted into the workshop/s, you will then need to add the course at your Faculty administration office. (You cannot use the Add/Drop function in My Victoria to add limited entry courses.)

If you are not currently enrolled at Victoria:

1. Enrol and submit your application material online at www.victoria.ac.nz/enrol by the relevant deadline below. (CREW applications are an exception to Victoria's single enrolment period.)
2. If you are applying to take a CREW workshop independently, and not as part of an undergraduate degree, select 'UG Certificate of Proficiency' from the options under Programme at Question 2.
3. You will receive an automated email confirming that your enrolment has been submitted. The IIML will then email you to confirm when your application material has been received by its selection panel.

For help with any CREW enrolment difficulties, contact Rosemary Hanna at VUW Enrolments: rosemary.hanna@vuw.ac.nz / 0800 842 867, option 1 and request extension 5013. Rosemary can help with online enrolment or advise you how to enrol on paper if necessary.

APPLICATION AND NOTIFICATION DEADLINES:

Trimester	Begins	Apply by	Notified by
1 (T1) 2012	Late Feb/ early Mar	10 December	Mid-January
2 (T2) 2012	Early Jul	28 May	Mid-June
3 (T3) 2012	Early Jan	8 October	Mid-November