

# MAC



## How to type Macrons and Foreign Language Accents



Prepared by the **Language Learning Centre**  
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### MACRONS for MAORI and SAMOAN

Capital letters	Ā	First: Option key + u. Then: Shift key + a
	Ē	First: Option key + u. Then: Shift key + e
	Ī	First: Option key + u. Then: Shift key + i
	Ō	First: Option key + u. Then: Shift key + o
	Ū	First: Option key + u. Then: Shift key + u

Lower case letters	ā	First: Option key + u. Then: a
	ē	First: Option key + u. Then: e
	ī	First: Option key + u. Then: i
	ō	First: Option key + u. Then: o
	ū	First: Option key + u. Then: u

**Notes:**

- Use Arial or Times New Roman fonts to avoid problems
- Not all fonts support macrons. Individual macronised letters may default to a different font and affect the look of your text.

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**Typing Macrons**

**MAC**

## Typing Foreign Language Accents

**MAC**

Capital letters	À	First Option ` (top left). Then Shift a	Lower case letters	à	First: Option + ` (top left). Then a
	Á	Option e. Then Shift a		á	Option e. Then a
	Â	Option i. Then Shift a		â	Option i. Then a
	Ä	Option u. Then Shift a		ä	Option u. Then a
	Ã	Option n. Then Shift a		ã	Option n. Then a
	Ç	Option + Shift + c		ç	Option key + c
	È	Option ` (top left). Then Shift e		è	Option ` (top left). Then e
	É	Option e. Then Shift e		é	Option e. Then e
	Ê	Option i. Then Shift e		ê	Option i. Then e
	Ë	Option u. Then Shift e		ë	Option u. Then e
	Ì	Option ` (top left). Then Shift i		ì	Option ` (top left). Then i
	Í	Option e. Then Shift i		í	Option e. Then i
	Î	Option i. Then Shift i		î	Option i. Then i
	Ï	Option u. Then Shift i		ï	Option u. Then i
	Ñ	Option n. Then Shift n		ñ	Option n. Then n
	Œ	Option + Shift + q		œ	Option q
	Ò	Option ` (top left). Then Shift o		ò	Option ` (top left). Then o
	Ó	Option e. Then Shift o		ó	Option e. Then o
	Ô	Option i. Then Shift o		ô	Option i. Then o
	Ö	Option u. Then Shift o		ö	Option u. Then o
Õ	Option n. Then Shift o	õ	Option n. Then o		
Ù	Option ` (top left). Then Shift u	ù	Option ` (top left). Then u		
Ú	Option e. Then Shift u	ú	Option e. Then u		
Û	Option i. Then Shift u	û	Option i. Then u		
Ü	Option u. Then Shift u	ü	Option u. Then u		
ÿ	Option u. Then Shift y	ÿ	Option u. Then y		

Other	ß	Option + s
	ı	Option + 1
	¿	Option + Shift + /

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