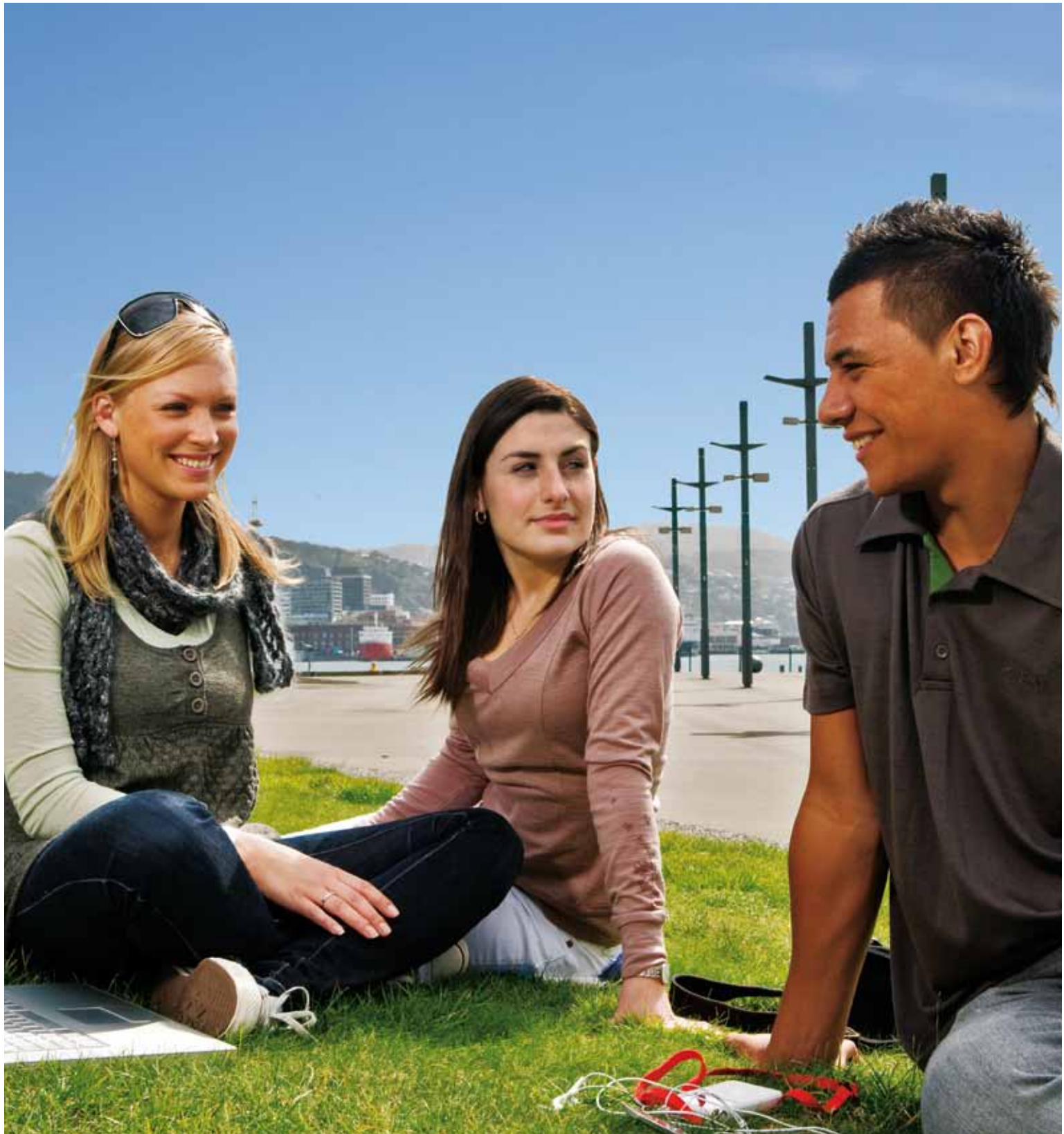


Victoria

UNIVERSITY OF WELLINGTON • NEW ZEALAND

PATHWAY PROGRAMMES
ENGLISH LANGUAGE STUDY • FOUNDATION STUDIES





Over 10,000 students from over 120 countries have studied English at Victoria University's English Language Institute in the past 50 years. Our highly qualified staff have professional experience with students from all over the world.

Victoria's English Proficiency Programme (EPP) helps you improve in:

- + reading and listening to complex information
- + taking an active part in discussions
- + expressing complex ideas and facts through speech and writing
- + becoming an independent learner of English.

You will be assessed in four areas: writing, reading, listening and speaking.

Courses are 12 weeks long and offered three times throughout the year. If you plan to study a degree at Victoria, you may need to combine two or three courses into a 24- or 36-week programme of intensive English.

EPP results are accepted by Victoria and most other universities in New Zealand as an alternative to IELTS and TOEFL for admission into most degree programmes. Please check the specific degree programme's language requirements before applying for the EPP.

Who is the programme for?

Students join the programme for at least one of the following reasons:

- + to prepare for university study
- + to improve chances of getting work
- + to be challenged in the use of English.

Whatever your purpose, teachers will work with you to provide a course of study to meet your personal needs, and will monitor and discuss your progress with you throughout the course.

Weekly activities

The programme is full time. There will be 20 to 25 hours a week of class work, and also some independent study.

Class work includes:

- + listening to talks and lectures, taking part in discussions, reading effectively, writing essays or reports
- + listening and speaking practice in audio-visual classrooms
- + vocabulary and grammar study
- + media studies – reading, listening to and discussing information from radio, television and newspapers
- + regular tests to check your progress.

Outside regular class hours you have access to independent learning materials in the Language Learning Centre and the University Library.

Entry requirements

Intermediate level English (4.0 IELTS) or above.

You will be tested on the first day of the programme. If your English language level is not high enough, you will need to do more English language study before entering the programme.

You do not need to sit an IELTS or TOEFL test before starting the EPP.

Entry to other Victoria programmes

The EPP is excellent preparation for university study. EPP ratings are accepted by Victoria University for admission into Foundation Studies, undergraduate and postgraduate programmes as an alternative to IELTS or TOEFL.

The four skill areas are assessed on a 1-6 scale.

The minimum ratings for admission are:

- Foundation:** two ratings of 3 & two ratings of 4
- Undergraduate:** one rating of 3 & three of 4
- Postgraduate:** two ratings of 4 & two ratings of 5

Dates and course fees

The 12 week full-time courses are offered in each of Victoria's three trimesters (these may include a separate class for postgraduate students):

Trimester 1: mid March to mid June

Trimester 2: mid July to mid October

Trimester 3: early November to mid February

For exact dates, see www.victoria.ac.nz/international/study-options/esl.aspx.

Students must start the programme on the specified date.

For information on tuition fees and the cost of living in Wellington, see www.victoria.ac.nz/international/planning/costs.aspx.

VICTORIA INTERNATIONAL

Phone +64-4-463 5350

Fax +64-4-463 5056

Email victoria-international@vuw.ac.nz

www.victoria-international.ac.nz

Online Support Centre:

<http://victoria-help.custhelp.com>



An intensive eight-month programme designed to give you the academic skills and English language proficiency you need to gain entry to university and to succeed in your studies.

Victoria's Foundation Studies Programme offers:

- + experienced, well-qualified teachers
- + a high number of contact hours per week
- + a supportive learning environment
- + study that develops your independent learning skills to help you succeed at university
- + guaranteed entry to Victoria University of Wellington on successful completion.

The Programme is taught at the Karori Campus. Classes run for 24 hours per week and you are expected to spend at least 20 hours per week in unsupervised study. You are assigned a tutor, who provides advice and support and is available to help with any questions or difficulties you may have.

To complete the Certificate in Foundation Studies, you must pass (50% or better) all six courses.

On successful completion, your English level will be equivalent to IELTS 6.0, giving you guaranteed entry to most Bachelor degree programmes at Victoria University of Wellington (specialised programmes may have more requirements). You can also apply for admission to other New Zealand universities.

The courses

TRIMESTER 1

- + FNDN 001 **Academic Writing**; plus
- + two elective courses chosen from List 1.*

TRIMESTER 2

- + FNDN 011 **Research and Writing**; plus
- + two elective courses chosen from Lists 1 & 2.*

ELECTIVE COURSES: LIST 1

These courses can be taken in either the first or second trimester of study.

- + FNDN 003 **Commerce and Economics**
- + FNDN 004 **Politics and Government***
- + FNDN 005 **Modern New Zealand Literature***
- + FNDN 006 **Statistics**
- + FNDN 025 **Modern History***

ELECTIVE COURSES: LIST 2

These courses can be chosen for the second trimester of study only

- + FNDN 020 **Computing Technologies**
- + FNDN 021 **Accounting**
- + FNDN 022 **Physical Science**
- + FNDN 023 **Mathematics**
- + FNDN 024 **Design**
- + FNDN 029 **Biological Science**

* *Note: Your programme must include one of FNDN 004, 005 and 025, which can be taken either in your first or second trimester.*

Entry requirements

ENGLISH LANGUAGE REQUIREMENTS

To enrol in the Programme, you must have an English language proficiency equivalent to:

- + an IELTS score of 5.5 (with no subscore below 5.0); or
- + a TOEFL score of 525 (195 in the computer-based test or 70 in the internet-based test); or
- + two marks of 4 and two of 3 from Victoria's EPP.

If English was the language of instruction at your school, you may meet the above requirements. This will be assessed on a case-by-case basis.

SAMPLE ACADEMIC ENTRY REQUIREMENTS

China: 70% average in Year 12 or superior grades in Year 11

Indonesia: SMU3: GPA 7.0; or SMU2: Superior Grades

Malaysia: SPM: five subjects or more, B average grade

New Zealand: Students who narrowly fail to qualify for University Entrance on the basis of NCEA Level 3 will be considered

Saudi Arabia: General Secondary School Certificate: 75% average over all subjects

Taiwan: SHSC: B average grade

Thailand: Matayom 6: GPA of 2.5; or Matayom 5: Superior Grades

Vietnam: Universal Secondary School Graduation Certificate with a grade of 7 average or better, or superior grades in Year 11.

International Baccalaureate: Completion of first year of the diploma

GCE O-Level: Five C passes

If your qualification is not listed above, please refer to www.victoria.ac.nz/international/study-options/foundation or email victoria-international@vuw.ac.nz.

Dates and course fees

There are three start dates each year:

Trimester 1: late February to mid October

Trimester 2: late June to mid February

Trimester 3: late October to mid June

For exact dates, see www.victoria.ac.nz/international/study-options/foundation.

For information on tuition fees and the cost of living in Wellington, see www.victoria.ac.nz/international/planning/costs.aspx

Scholarships

The top student completing the Certificate each trimester receives a NZ\$5,000 scholarship towards the tuition fees in the first year of their undergraduate degree at Victoria University.

ABOUT WELLINGTON AND VICTORIA



About Wellington

Victoria University is located in Wellington, New Zealand's capital city. Wellington has a population of close to 500,000 and sits at the southern tip of the North Island, between a beautiful harbour and rolling green hills.

Wellington is compact, dynamic and fun, and has all the benefits of a large city – good transport, cafes, quality shops, world class arts and sports facilities and a good nightlife including movies and theatres. The city is also home to the national headquarters of many major companies, including banks.

Wellington is considered a sophisticated, safe and friendly city and the cultural and creative centre of New Zealand. Many people believe it is an excellent destination for students.

About Victoria

Victoria was founded in 1899, making it one of the oldest universities in New Zealand. It has a tradition of teaching excellence and is one of New Zealand's leading research institutions.

Over 21,500 students are enrolled at Victoria, including 3,000 international students.

The University's four campuses are home to seven teaching faculties: Architecture & Design, Commerce and Administration, Education, Engineering, Humanities & Social Sciences, Law, and Science, and also a Faculty of Graduate Research.

Many of our Pathway Programme students continue their studies at Victoria University of Wellington. A list of the undergraduate degrees the University offers can be found on the back page of this brochure.

Student Support

Foundation Studies and English language students at Victoria have the same rights, privileges and support as other students. Support services include: Student Learning Support; Student Health Service; Counselling Service; Financial Advice; Disabilities Service.

You will be welcomed to the university by staff from Victoria International (VI) – the International Office for the university. VI staff are dedicated to helping students get the best out of their time at the University and are available to help students at any time.

University facilities include a language learning centre, recreation centre, extensive computer and library facilities, cafes, bookshops and banking facilities, chaplaincies and prayer rooms, students' association and an accommodation service.

To find out more, see the Victoria International website, www.victoria-international.ac.nz.

Accommodation

The Accommodation Service can help you find a place in the university halls of residence or with a homestay family. For more information, see www.victoria.ac.nz/accommodation.

YOUR APPLICATION >

The application process

1. Complete and sign the Pathway Programmes Application form
2. Send the completed form to Victoria International (VI) with appropriate documentation (English Proficiency Programme students only need to provide a copy of their passport)
3. VI assesses your eligibility:
Accept → VI emails you an e-offer pack
Decline → VI notifies you
4. Review the pre-arrival information at <http://prearrival.victoria.ac.nz>, which includes important advice on the accommodation application process, student visa and medical and travel insurance
5. Apply for accommodation (see <http://prearrival.victoria.ac.nz>)
6. Pre-pay tuition fees
7. Apply for student visa – see page 7
8. Submit arrival information (see <http://prearrival.victoria.ac.nz>)
9. Arrival! You are met at the airport and taken to your accommodation
10. Take part in the Orientation and Enrolment Programme

Welcome to Victoria!

If you want help with the application process, you might like to contact an official representative of Victoria University of Wellington in your home country. Visit www.victoria.ac.nz/international/repnetwork/partners.aspx to see our representative list.

PATHWAY PROGRAMMES APPLICATION FORM

ALL sections must be completed. Please print clearly using block letters.

Enclose one set of supporting documents with this application – all documents must be originals or certified copies.
This application will not be processed unless full documentation is attached.

Please courier or mail your completed form and supporting documents – faxed copies are NOT accepted.

1. Submission details

This application is submitted by

- Self (direct applicant)
 Representative

REPRESENTATIVE'S
STAMP

Email Address for Correspondence (representative or student)

Postal Address for Correspondence (representative or student)

Please note that we cannot courier/FedEx to PO Box numbers.
If a PO Box number is provided this will delay postage time.

2. Student Personal Details

Family Name (as shown on student passport)

Given Name(s) (as shown on student passport)

Nationality (as shown on student passport)

Gender MALE FEMALE

Date of birth: (DD / MM / YY)

Student Postal Address (if not already given – see also above note)

Student Telephone

Student Email Address (if not already given above)

Disability support questions

Do you have a disability, impairment, long-term injury or chronic medical condition? Yes No

Are you deaf? Yes No

Most support is free for international students, but you may have to pay for specific support or services.

3. Starting date

When do you intend to begin your Pathway Programme at Victoria University of Wellington?

- February/March June/July November Year:

4. Your Pathway Programme(s)

In which Pathway Programme do you intend to enrol (tick box):

(Note: it is possible to study in either programme by itself, or both programmes consecutively)

English Proficiency Programme

Complete this section if you intend to enrol in the English Proficiency Programme

IMPORTANT: This is an English Academic Preparation (EAP) programme for students at an intermediate level (4.0 IELTS) or above. You will be tested on the first day of the programme. If your English language level is not high enough, you will need to do more English language study before entering this programme.

Are you a New Zealand Citizen or

Permanent Resident?

- Yes No

Are you a refugee background student?

- Yes* No

*Subject to conditions, study grants may be available to refugee background students

Foundation Studies Programme

Complete this section if you intend to enrol in the Foundation Studies Programme.

PROFICIENCY IN ENGLISH

To study in the Foundation Studies Programme you MUST be proficient in English. For details of requirements, see www.victoria-international.ac.nz. Documentary evidence of the following information is required with this application.

- English was the language of instruction in previous studies completed in a non-English speaking country (evidence must be provided).
- I will sit/have sat an English language proficiency test (IELTS or TOEFL)
- I will study/am studying in the VUW EPP (English Proficiency Programme)

Date taken/to be taken

English test name

Results (if known)

5. Qualifications and academic records

Please provide details and official documentation of your previous studies.

Name of qualification	Institution and country	Language of instruction	Date commenced	Date completed

6. Declaration and Signature

I acknowledge that Victoria University of Wellington cannot be held liable for any costs associated with any medical expenses incurred by me at any time.

I supply the information on this form and in support of this application on the understanding:

- that it may be used for purposes relating to my enrolment as a student by members of the academic and administrative staff of Victoria University of Wellington;
- that it may be used for purposes external to the University when it is in statistical form or when it is not to my disadvantage for this to be done, and also where disclosure is required to comply with the provisions of the Privacy Act 1993;
- that I have the right to see and correct if necessary the information I have provided;
- that my application can not proceed without my consent to the foregoing conditions.
- I have read and understood the Victoria University of Wellington Refund Policy.

I declare that all the information submitted on this application form and in the attached documents is correct and complete. I understand that Victoria University of Wellington reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I acknowledge that if I provide incorrect or incomplete information this may result in the cancellation of my offer and/or my enrolment. I understand that it is my responsibility to provide all necessary documentary evidence of my qualifications and experience. I authorise the University to obtain further information wherever necessary.

I am aware of the tuition and living costs associated with studying in the course and I am able to meet all expenses for the duration of my study. I understand that if I am unable to meet these costs, the University and the New Zealand Government will not be expected to help me.

I authorise Immigration New Zealand and the Department of Labour to provide Victoria University with any personal details regarding my immigration status, including any information that I have submitted to Immigration New Zealand in the course of any visa or permit application.

I further agree that Victoria University of Wellington may supply my personal information to Immigration New Zealand and the Department of Labour where Victoria University consider the information relevant to my Immigration status.

Student Signature

Date

(D D / M M / Y Y)

Please return your completed form and all certified/attested documentation to:

Courier address:

Victoria International
Victoria University of Wellington
Level 2, Easterfield Building
Kelburn Parade
Kelburn Campus
Wellington
New Zealand

Mailing address:

Victoria International
Victoria University of Wellington
PO Box 600
Wellington 6140
New Zealand

IMPORTANT:

Please courier or mail your completed form and supporting documents – faxed copies are NOT accepted.

Items to include:

ALL STUDENTS:

- Certified copy of passport personal details

FOUNDATION STUDIES STUDENTS:

- Evidence of English proficiency
 Official documentation of academic results

Certified copies are preferred. Originals will only be returned where specifically requested at the time they are submitted.

Important note on documents

Documents submitted with this application must be originals or certified true copies of the originals, translated into English if necessary. Any certified documents submitted must be witnessed by the institution that issued the documents or by an official notary and must bear the official stamp of the person or institution. Photocopies or facsimiles of documents are not acceptable.

The submission of fraudulent or forged documentation in support of this application will automatically disqualify a student from enrolment. Victoria University of Wellington reserves the right to inform all other New Zealand Universities of such cases, including the student's name and date of birth. The New Zealand Immigration Service and the Police will also be informed. The submission of enrolment application documentation with this University denotes acceptance of these terms and constitutes consent to disclosure for the purposes of Privacy Principle 11 set out in the Privacy Act 1993.



Victoria has many policies to support and protect you and ensure that you are treated fairly while you are studying at the University.

The Code

Victoria University of Wellington has agreed to observe and be bound by the Code of Practice for the Pastoral Care of International Students (The Code). Published by the New Zealand Ministry of Education, The Code is a policy that sets the standards of advice and care that must be given by a New Zealand institution to an international student. Copies of The Code are available from Victoria International or from the Ministry of Education website at www.minedu.govt.nz/goto/international

Student visas

Before coming to study at Victoria you will need a student visa.

For full details of visa requirements, reporting requirements and advice on rights to employment in New Zealand while studying, see www.immigration.govt.nz.

Medical and travel insurance

Most international students are not entitled to publicly-funded health services while in New Zealand. If you receive medical treatment during your visit, you may have to pay the full cost of your treatment.

Full details of entitlements to publicly-funded health services are available through the Ministry of Health – see www.moh.govt.nz

All international students must have current and appropriate medical and travel insurance while studying in New Zealand.

Please see www.victoria.ac.nz/international/Life-at-Vic/insurance.aspx for details on Victoria's Studentsafe Insurance, and the insurance requirements for international students at Victoria, including the process for applying for approval of an alternative insurance policy.

Accident insurance

The Accident Compensation Corporation (ACC) provides accident insurance for all temporary visitors to New Zealand, but you may still be liable for all other medical and related costs – see www.acc.co.nz

Fees, levies and charges

International students ('Students') are required to pay a tuition fee for each course in which they are enrolled, course material charges, VUWSA subscription and student services levy, amenities levy, student assistance levy, and other administrative charges ('Fees').

For complete and up-to-date details of tuition fees and other costs, see www.victoria.ac.nz/international/planning/costs.aspx.

Any programme or course offered by the University and listed in its *Calendar* may be cancelled by the University as a result of insufficient resources or student demand. Victoria University will refund fees to students enrolled in any cancelled programme.

Please refer to the Changes in Courses and Programmes of Study section of: www.victoria.ac.nz/home/about/policy/academic.aspx.

Refunds

Refunds of fees are made in accordance with the Fees Statute, www.victoria.ac.nz/home/about/policy/academic.aspx.

Refunds for international students are only processed once the student has applied to the Fees Coordinator in writing.

Withdrawal from courses

A Student must give written notice of withdrawal from a course to the Faculty Office within the deadlines stated in the Fees Statute to receive full or partial refund of the tuition fees.

The most recent Fees Statute is published at www.victoria.ac.nz/home/about/policy/academic.aspx.

Grievance procedures

The University has procedures in place to ensure decisions affecting a student's learning and progress are fair. Any Student who feels that they have not been treated fairly should contact a Victoria International staff member.

If the grievance cannot be solved, Victoria International will refer the case to an appropriate area of the University. If the outcome is not satisfactory, a Student can contact the International Education Appeal Authority, phone +64-9-632 9513, email infor.ieaa@minedu.govt.nz.

All policies are subject to change, so please refer to: www.victoria.ac.nz/international/services/policies.aspx.

Undergraduate degrees at Victoria University of Wellington

FACULTY OF ARCHITECTURE AND DESIGN

Bachelor of Architectural Studies in:

- + Architecture
- + Architecture History and Theory
- + Interior Architecture
- + Landscape Architecture

Bachelor of Building Science in:

- + Project Management
- + Sustainable Engineering Systems

Bachelor of Design Innovation in

- + Culture + Context
- + Media Design
- + Industrial Design

FACULTY OF COMMERCE AND ADMINISTRATION

Bachelor of Commerce & Administration in:

- + Accounting
- + Commercial Law
- + e-Commerce
- + Economics
- + Finance
- + Human Resource Management and Industrial Relations
- + Information Systems
- + International Business
- + Management
- + Māori Business
- + Marketing
- + Public Policy
- + Taxation

Bachelor of Tourism Management

FACULTY OF EDUCATION

Bachelor of Education (Teaching) Early Childhood

Bachelor of Arts/Bachelor of Teaching

(conjoint) in

- + Early Childhood Teacher Education
- + Primary and Secondary Teacher Education

Bachelor of Science/Bachelor of Teaching

(conjoint) in

- + Primary and Secondary Teacher Education

FACULTY OF ENGINEERING

Bachelor of Engineering in:

- + Electronic + Computer Systems Engineering
- + Network Engineering
- + Software Engineering

Bachelor of Science in:

- + Computer Science
- + Electronic and Computer Systems

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Certificate in English Proficiency (EPP)

Bachelor of Arts in:

- + Art History
- + Asian Studies
- + Chinese
- + Classical Studies
- + Creative Writing
- + Criminology
- + Cultural Anthropology
- + Development Studies
- + Deaf Studies
- + Economics
- + Education
- + Education and Psychology
- + English (Literature)
- + English Studies
- + European Studies
- + Film
- + French
- + Geography
- + German
- + Greek
- + History
- + International Relations
- + Italian
- + Japanese
- + Latin
- + Linguistics
- + Māori Resource Management
- + Māori Studies
- + Mathematics
- + Media Studies
- + Modern Language Studies
- + Music
- + Pacific Studies
- + Philosophy
- + Political Science
- + Psychology
- + Public Policy
- + Religious Studies
- + Samoan Studies/Fa'asamoa
- + Second Language Education
- + Social Policy
- + Sociology
- + Spanish
- + Te Reo Māori
- + Theatre

Bachelor of Arts/Bachelor of Teaching

(conjoint)

NEW ZEALAND SCHOOL OF MUSIC

Bachelor of Music in:

- + Classical Performance
- + Composition (Instrumental & Vocal)
- + Composition (Sonic Arts)
- + Jazz
- + Music Studies

FACULTY OF LAW

Bachelor of Laws

FACULTY OF SCIENCE

Bachelor of Biomedical Science in:

- + Human Genetics
- + Molecular Pathology
- + Molecular Pharmacology and Medicinal Chemistry

Bachelor of Science in:

- + Applied Physics
- + Biology
- + Biotechnology
- + Cell and Molecular Bioscience
- + Chemistry
- + Development Studies
- + Ecology and Biodiversity
- + Environmental Science
- + Environmental Studies
- + Geography
- + Geology
- + Geophysics
- + Marine Biology
- + Mathematics
- + Operations Research
- + Physical Geography
- + Physics
- + Psychology
- + Statistics

Bachelor of Science/Bachelor of Teaching

(conjoint)