



Faculty of Architecture and Design

Portfolio Guide

To apply for entry to second year you will need to submit a portfolio application in accordance with the guidelines below:

- You must complete the application form online. **Online enrolments for 2011 will be available from 1 October 2010. Closing date is 10th December 2010 for limited entry programmes.**
- You need to send in an official grade transcript from your previous university study.
- Include a current curriculum vitae if you have had industry experience, and a reference from your employer.
- Your portfolio should include drawings and work that best represent your strengths. These can be technical drawings, design work, sketches, more artistic pieces, photographs, photographs of models etc.
- A3 is a good size if you are sending hard copy documents.
- Remember quality not quantity – you should submit a variety of work, but do not need to submit more than say 10 pieces.
- Pay attention to the layout and presentation of your portfolio – this will demonstrate your creative and organisational skills
- If you are sending work you have done for an employer, please clearly state what your role in the project was – design, drawing, project management.

Please send portfolio to the Faculty of Architecture and Design before the 10 December 2010.