

## Victoria Summer Scholars Scheme conditions – 2011/2012

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### The Scholar is expected to:

- Read this document and retain a copy for their records
- Learn about research by getting “Amongst the Best” researchers for the summer

### Information

Faculties and/or Schools are responsible for the application process and appointing students to supported research projects. The first instalment of the scholarship will be paid from the Scholarships Office once all recipient information and project details have been received from the Faculty, the Scholarships Office will contact the Scholar to request that bank details be forwarded from their email address recorded in Student Records. Future instalments will only be paid on receipt of accurate and timely progress reporting received directly from the Faculty. These reports will not be accepted directly from the student. **Note:** Schools and/or Faculties may have requirements additional to those outlined in this document.

### Conditions

1. The Scholarships will be offered in specific areas of research approved by Faculty Research Committees in line with the Victoria University’s Research Strategy. Projects must consist of research or activities directly related to research.
2. Each scholarship will have a value of \$7,000.
3. The scholar is expected to contribute a minimum of 400 hours to the project. Faculties may request that time sheets are kept.
4. The scholar agrees to complete an agreed work plan with defined research outputs in consultation with the supervisor
5. Scholars should be currently enrolled in an undergraduate, honours or first year masters degree at any NZ or Australian university. (Students with experience in the area of research may apply at the end of their second year if supported by an academic staff member).
6. Scholars must not be receiving alternative scholarship support for the same project or any other project over the same time frame
7. Students who currently hold a Victoria PhD, Doctoral or Master’s by thesis Scholarship are not eligible to apply.
8. Scholars are assessed on the following criteria: academic merit; expertise in the research area; recommendations from staff associated with the research project.
9. The Scholar must be supervised by a qualified academic staff member or a research team.

10. Awards will be expected to be taken up by 1 December.
11. Should the Scholar withdraw from the research programme, they may be required to repay Victoria University for the full funds paid by Victoria University of Wellington during the tenure of the Scholarship.
12. The Scholar acknowledges that the Scholarship may be terminated at any time at the sole discretion of Victoria Scholarships Office on the recommendation of the Faculty for:
  - a. failure by the Scholar to make satisfactory academic progress in the approved programme of research;
  - b. any breach of any Victoria University rule or regulation or
  - c. any breach of these regulations by the Scholar
13. The University may require repayment of any funds if it is not satisfied that the scholar is involved in the required research activity and is complying with the conditions of the award.
14. The scholarship will be paid in three instalments: 40% on commencement of the project in December, 40% midway through the term of the scholarship on receipt of a brief emailed report from the supervisor confirming satisfactory progress in mid January. The final payment of 20% will be released following the submission of a research report on completion of the Scholarship term. This payment will not be made before 1 March 2012. The report must be written in collaboration with the supervisor and is expected to be brief but comprehensive. A copy of the report must be submitted approved by the Associate Dean Research.
15. The relevant Associate Dean may approve an entry into the Summer Gold Poster Competition as an alternative to the end of project report.
16. The Scholar agrees to participate in any publicity associated with this scheme arranged by Victoria University of Wellington
17. The Scholar acknowledges they are aware of the Summer Gold Awards and competition and the opportunity to be involved in this initiative.