

FACULTY OF HUMANITIES AND SOCIAL SCIENCES (FHSS)

Application for Return of Examination Script

- You may apply for a photocopied script as soon as the examination period is over. Applications cannot be processed until official results are available.
- The fee for photocopying of scripts is \$11 per examination script payable directly to the relevant school. (Note: your application will not be processed until evidence that you have paid is provided.)
- Photocopied scripts will be posted to you at the address provided.
- Please note that the original script will be returned at no charge but will only be posted to you after the deadlines noted below.
- Deadlines for requesting return of script: **30 September for Trimester 1 examinations, 28 February for Trimester 2 examinations and 31 May for Trimester 3 examinations.**
- Please note original examination scripts are destroyed after the above-mentioned dates for each trimester.

Surname: _____

First Name(s): _____

Student ID
Number:

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Daytime Telephone Number: _____

Email Address: _____

Postal Address: _____

Qualification: _____

Course Code and Title: (e.g. ANTH102) _____

(only one course per form)

Trimester 1 (by 30 September) Trimester 2 (by 28 February) Trimester 3 (by 31 May)

Please tick your choice: Photocopy (fee) Original (no fee)

Student Signature: _____ Date: _____

This application form is for courses with a final examination only. Please do not include subjects that are fully internally assessed. You should see the relevant School for return of items of assessment in such cases.