

Faculty of Graduate Research - contacts for doctoral enquiries

Location: 10 Kelburn Parade

Faculty management		
Dean	Laurie Bauer	7408
Deputy Dean	Maryanne Garry	5769
Faculty Manager	Theresa Sawicka	5190
Doctoral admissions and doctoral scholarships		
PhD Admission and Scholarships Manager	Sue O'Donnell	7493
Senior PhD Admission and Scholarships Officer	Barry Lewis	5061
Enquiries – Doctoral admissions and doctoral examinations	Alana Hamill	5113
Research degree candidature		
Six monthly progress reports	Jacque Harper	6112
PhD extensions beyond 4 years full-time/6 years half-time; retrospective suspensions; suspensions more than 12 months in total*	Judith Bagley	7801
Appointing external supervisors (as Honorary Research Associates)	Judith Bagley	7801
Doctoral Examinations Administrator	Tara Fisher	9478
Ethics Administrator	Louise Greside	9451
Intellectual property agreements and advice (Alan MacDiarmid Building)	Ian McIntosh	5535
Provisional to full registration	Jacque/ Judith	6112/7801
Student complaints	Jacque Harper	6112
Automatic re-enrolment	Judith	7801
Resources for postgraduate students		
Minimum Resources Agreement	Jacque Harper	6112
Laptop rebates	Vicky Boswell	5890
Training and development		
Orientation for new PhD students	Jacque Harper	6112
Postgraduate workshops	Jacque Harper	6112
Supervisor training and briefings for chairs of oral exams	Judith Bagley	7801
PG Co-ordinators support	Jacque/Judith	6112/7801
Information systems		
ResearchMaster, reports about research postgraduates	Philip Roderick / Jacque Harper	5422/ 6112
Shared folders and reports about PhD applicants	Sue O'Donnell / Barry Lewis	7493/ 5061
Research Expertise Database	Jacque Harper	6112

*For other suspensions, change of thesis topic, change of supervisors, change of full/half-time status, re-enrolment – contact home Faculty student advisor.

General enquiries from prospective PhD candidates should be forwarded to pg-research@vuw.ac.nz
 Send enquiries about automatic re-enrolment to phd-reenrol@vuw.ac.nz